



# ANTWERP TOWNSHIP BOUNDARY LINE ADJUSTMENT APPLICATION

See the Antwerp Township Land Division and Subdivision Ordinance for additional information

## OWNER AND APPLICANT INFORMATION

### Owner Name

**Releasing Land:** \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Parcel ID No. 80 – 02 – \_\_\_\_\_ – \_\_\_\_\_ – \_\_\_\_\_

Subject Parcel Address: \_\_\_\_\_

### Owner Name

### Acquiring Land:

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Parcel ID No. 80 – 02 – \_\_\_\_\_ – \_\_\_\_\_ – \_\_\_\_\_

Subject Parcel Address: \_\_\_\_\_

**AFFIDAVIT:** I agree the statements made within this application are true, and if found not to be true this application and any approval will be void. I agree to comply with the conditions and regulations required for this land division, combination or boundary line adjustment. I agree to give permission for officials of Antwerp Township, Van Buren County and the State of Michigan to enter the property where this land division, combination or boundary line adjustment is proposed for purposes of inspection to verify that the information on the application is correct, at a time mutually agreed upon. Finally, I understand this is only a land division, combination or boundary line adjustment, which conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (Act 288 of 1967, as amended) and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Approval of this application does not guarantee compliance with the Township Zoning Ordinance, guarantee issuance of a building permit or any other requirement. If this application is approved, I understand zoning, local ordinances, and State Acts change from time to time, and if changed the land division, combination or boundary line adjustment made here must comply with the new requirements (apply for approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Van Buren County Register of Deeds or the resulting land division, combination or boundary line adjustment is built upon before the changes to laws are made.

### Signature of

**Owner #1:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Signature of

**Owner #2** \_\_\_\_\_ **Date:** \_\_\_\_\_

## BOUNDARY LINE ADJUSTMENT APPLICATION CHECKLIST

All items must be provided in order to deem the application as complete.

An iron-set survey* sealed by a Michigan licensed surveyor of the proposed adjustments. This survey must show:	<input type="checkbox"/>
The proposed boundary line adjustment(s), noting the exchange parcel.	<input type="checkbox"/>
Legal descriptions newly adjusted parcels. All the descriptions for the adjusted parcels will be labeled to correspond with the survey or map/drawing.	<input type="checkbox"/>
Dimensions and area of all newly adjusted parcels.	<input type="checkbox"/>
Existing and proposed easements and right-of-ways.	<input type="checkbox"/>

Easements for public utilities from each existing and proposed parcel.	<input type="checkbox"/>
Any existing improvements (buildings, driveways, wells, septic systems, etc.) and measured setbacks between buildings and property lines.	<input type="checkbox"/>
Evidence of fee ownership for all parcels involved in this application (deed, title insurance, etc.).	<input type="checkbox"/>
Application fee (\$50).	<input type="checkbox"/>

\*- For a very limited number of simple boundary line adjustments, the Zoning Administrator can waive the iron set survey requirement (see Section 3.3, B.3.h of the Land Division and Subdivision Ordinance). In this case, a drawing to scale, using the Van Buren County Geographic Information System, Antwerp Township Property Tax Card data or other reliable source may be acceptable, provided that all necessary information can be depicted. A waiver MUST be requested prior to submitting a complete application.

### BOUNDARY LINE ADJUSTMENT REVIEW AND APPROVAL PROCESS

1. Applicant shall submit application, fee, and survey per the boundary line adjustment checklist.
2. Township shall:
  - a. Conduct a completeness review.
  - b. Assessor review.
  - c. Zoning Administrator review and approval within 45 days of completeness review.
3. Applicant shall record the boundary line adjustment with the Van Buren County Register of Deeds.
4. Township Assessor completes boundary line adjustment for the assessment roll the year after approval.

For zoning information, please contact Zoning Administrator David Jirousek at [djirousek@outlook.com](mailto:djirousek@outlook.com) or 616-228-4547.

<b>TO BE COMPLETED BY TOWNSHIP</b>	
Date application and fee received and accepted:	Staff Initials:
Zoning Administrator Review	
Zoning Designation:	
Minimum Setback Compliance:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Minimum Lot Area Compliance:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Minimum Lot Width Compliance:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Minimum Frontage Compliance:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Maximum Lot depth to width ratio (4:1), except for lots 10 acres or greater:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Well, septic, and drainfields located within the parcel boundaries for the building to be served:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other:	
<input type="checkbox"/> DENIED. Reasons for denial:	
<input type="checkbox"/> APPROVED. Conditions, if any:	
<b>Zoning Administrator Signature:</b>	<b>Date:</b>
<b>APPROVAL IS VOID IF BOUNDARY LINE ADJUSTMENT IS NOT RECORDED WITH THE VAN BUREN COUNTY REGISTRAR OF DEEDS WITHIN ONE YEAR</b>	