

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
TUESDAY, July 11, 2017 6:30 PM
approved

Clerk Mitchell called the Township Board meeting to order at 6:30 PM.

Pledge of Allegiance

Board Members Present: Bonnie Osborne-Treasurer, Heather Mitchell-Clerk, Bruce Cutting - Trustee, Ron Derhammer - Trustee.

Board Members Excused: Daniel J. Ruzick-Supervisor

Also Present: Four guests

Motion by Osborne, second by Derhammer to approve agenda with the addition of **G. Table & Chair Rental** under New Business. All voted in favor. Motion carries.

Public Comment: None

Motion by Derhammer, second by Osborne to approve the June 13, 2017 meeting minutes with one change adding "yes" for Supervisor Ruzick's vote under Planning Commission Item A. All voted in favor. Motion carries.

Action on Planning Commission Recommendations: None

New Business:

A. Financial Institutions

Treasurer Osborne asked the Board to approve all financial institutions in Southwest Michigan that are FDIC/NCUA insured and ability to use CDARS and ICS.

Motion by Cutting, second by Osborne to approve all such institutions that meet such criteria.

Roll Call Vote: Cutting-yes; Derhammer-yes; Osborne-yes; Mitchell-yes. Motion carries.

B. Brownfield Plan Resolution

Mattawan Commercial LLC is going to purchase 24401 Red Arrow Highway and is looking to invest an estimated \$1.5 million. In order to make the investment, Mattawan Commercial has been working with Kinexus and Envirologic to establish a layering of tax incentives. The focus of the Brownfield Plan is to support the redevelopment of the property. Mattawan Commercial LLC plans to raze the existing building and construct a 10,000 sq. ft. medical care center. The redevelopment allows for the retention of 16 existing jobs in Antwerp Township and the creation of estimated 6-10 full time equivalent jobs.

Motion by Cutting, second by Derhammer to adopt resolution supporting Brownfield Plan at 24401 Red Arrow Highway. All voted in favor. Motion carries.

C. Thermostat Installation

There are three thermostats in the Activity Center in order to control the temperature of the building within sections. Recently, it's been harder to control the temperatures in each of the bathrooms. Edison Electric provided a quote to install thermostats in each bathroom for \$180.

Motion by Cutting, second by Osborne to approve Edison Electric to install thermostats at remote locations in the Activity Center bathrooms for \$180.00.

Roll Call Vote: Derhammer-yes; Cutting-yes; Mitchell-yes, Osborne-yes. Motion carries.

D. Siegfried Crandall Audit Engagement Letter

Siegfried Crandall sent a standard engagement letter in order to schedule and complete an audit for the fiscal year ending June 30, 2017.

Motion by Osborne, second by Cutting to accept and approve engagement letter in order to have Siegfried Crandall complete audit. All voted in favor. Motion carries.

E. Parking Lot Expansion

Wightman & Associates provided a proposal for surveying, design engineering, and construction engineering services for the reconfiguration of the Antwerp Township Hall and Activity Center parking lots. Total cost of all phases is \$27,855.

Motion by Derhammer, second by Osborne to accept proposal from Wightman & Associates for \$27,885.

Roll Call Vote: Osborne-yes; Mitchell-yes; Cutting-yes; Derhammer-yes. Motion carries.

F. Activity Center Fee Waiver

Vicky Niewoonder is a Mattawan School Teacher who will be retiring this year after 40+ years of teaching. The family approached the Bonnie Osborne and asked if the Board would consider waiving the fee. Brief board discussion on the copious amounts of help we as a Township receive from the Mattawan School system, specifically our Senior Services program.

Motion by Cutting, second by Osborne to approve waiving all fees associated with renting the Activity Center for a retirement party for Vicky Niewoonder.

Roll Call Vote Derhammer-yes; Cutting-yes; Mitchell-yes; Osborne-yes. Motion carries.

G. Canoeum: Tables, Chairs, and Tent Rental

July 19, 2017 is the annual Senior Appreciation Picnic. Each year number of participants increases along with temperature and lack of shade. Senior Advisory Board will be looking at cost of entire picnic at their board meeting on Wednesday, July 12. The Senior Advisory Board has the authority to make individual purchases up to \$1,000. Renting tables, chairs, and tents will be \$1,134 and will come in just over the threshold; therefore, Township Board action is required.

Motion by Osborne, second by Derhammer to approve the spending of \$1,134 to rent tables, chairs, and tents contingent on approval by Senior Advisory Board.

Roll Call Vote: Cutting-yes; Derhammer-yes; Osborne-yes; Mitchell-yes. Motion carries.

Correspondence:

- State Representative Beth Griffin invite to Local Elected Officials meeting on July 31

Announcements:

- Annual Senior Appreciation Picnic July 19th @ noon
- Planning Commission Special Meeting July 19th @ 6:30 pm
- Township Board Special Meeting July 25th @ 6 pm
- ZBA Meeting July 27th @ 6:30 pm

Reports:

Van Buren County Road Commissioner Al Svilpe

- Meeting is July 12. Pushed back because of holiday
- Remainder of RAH will be seal coated late August/early September
- No new information on road options for Silver Oaks Site Condo

State Representative Beth Griffin

- State Budget Update
- Auto Insurance reform is a priority and legislation understands reform needs to be made

Van Buren County Commissioner Paul Schincariol

- Made appointments to Planning Commission, Kinexus Board, and SWMPC
- Planned expansion of VBISD has been put on hold temporarily. Health Department is in good fiscal health and had planned on expanding facilities in order to accommodate a larger dentistry program.

Van Buren County Sheriff's Office Mark Hamre

Deputy Hamre reviewed current blight in Antwerp Township and calls dispatched for June.

Treasurer Bonnie Osborne

\$153,499.96 in general fund checking. It is with deep sadness that we announce the passing of Kay Gailhouse. Bonnie is asking for personal donations of \$20 from each board member to make a donation towards Lawton Fire Department.

Board approval is needed for \$3+/- for tax payments.

Motion by Derhammer, second by Cutting to approve an over and under amount of \$3.

Roll Call Vote: Osborne-yes; Mitchell-yes; Cutting-yes; Derhammer-yes. Motion carries.

Building Activity Heather Mitchell

51 permits for June including Building, Electrical, Mechanical, and Plumbing with fees of \$10,949.00. End of fiscal year saw building fund in the positive at \$2,666.73.

Sunshine Branch Library Bonnie Osborne

345 people signed up for the Summer reading program. First Music in the Park had 75 people and Monday morning programs are averaging 80 kids.

Lawton Fire Department Bruce Cutting

Paid bills. Audit is complete.

Mattawan Fire Department Bonnie Osborne

Paid bills. Approved bid from PCH for \$41,280 to replace roof on fire station. Three bids were submitted. Looking into purchasing a new grass rig.

Paw Paw Fire Department Heather Mitchell

Terron attended the June meeting with Lynn Harvey and was attending meeting tonight at PPF. They are looking into various options.

Mattawan Quick Response Bonnie Osborne

No report.

Cemeteries Heather Mitchell

One cremation in June.

Planning Commission Ron Derhammer

Recommended approval for change in zoning for John Bosker. Recommendation sent to Van Buren County Planning Commission and then will go to Township Board in August. Special meeting scheduled for July 19 to review site plan for Mallory Pole Building. Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals Heather Mitchell

Meeting has been scheduled for July 27. Meeting minutes are available online at www.antwerptownship.com.

Public Comment: None

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$87,115.08.

Motion by Cutting, second by Derhammer to accept bills for payment.

Roll Call Vote: Cutting-yes; Derhammer-yes; Osborne-yes; Mitchell-yes. Motion carries.

Motion by Osborne, second by Derhammer to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 7:32 pm.

Respectfully submitted by,

Heather Mitchell/Clerk