

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
TUESDAY, May 9, 2017 6:30 PM
approved

Supervisor Ruzick called the Township Board meeting to order at 6:30 PM.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Heather Mitchell-Clerk, Bruce Cutting - Trustee

Board Members Absent: Ron Derhammer - Trustee.

Also Present: 22 guests

Motion by Osborne, second by Cutting to approve agenda as mailed. All voted in favor. Motion carries.

Public Comment:

- Discussion on alternate options for Site Condominium. Resident of Silver Oaks asking Township Board to make a stance on a preference. Response explaining PC procedures and approvals needed from outside agencies.

Motion by Osborne, second by Mitchell to approve the April 11, 2017 with two corrections. Three voted in favor; Cutting abstained. Motion carries.

Action on Planning Commission Recommendations:

- A. Site Condominium Plan Amendment: Powell Custom Homes, Single Family Residential Development CR 652/48th Avenue (Parcel # 80-02-002-002-01). Planning Commission makes recommendation for amendment with no connections "C" and no recommendation for amendment with connection to Brownstone only "B."**

Section 11.4 within Antwerp Township Zoning Ordinances lays out the Procedures and Requirements for Planning Commission review. Planning Commission is authorized to table, recommend approval, recommend approval subject to revisions, or recommend denial. The Township Board grants approval or denial based upon the recommendation of the Planning Commission.

Planning Commission had two motions on the floor regarding alternate option "B" and neither passed.

Planning Commission did not take action, neither recommending nor denying alternate option "B," therefore, the Township Board cannot take action.

Motion by Osborne, second by Cutting to send alternate option "B" back to the Planning Commission for a recommendation.

Roll Call Vote: Ruzick-yes; Mitchell-no; Osborne-yes; Cutting-yes. Motion carries.

Alternate option "C" was recommended for approval as the preferred option by Planning Commission with conditions as outlined in Planning Commission minutes dated 5-3-17.

Motion by Osborne, second by Cutting to approve plan amendment "C" as recommended by the Planning Commission with conditions.

- Trees along rear yards of lots 27-29, 30-32, and 66-69 shall be preserved for wildlife habitat and a buffer between the developments of Brownstone and Silver Oaks.
- Prior to any development or site clearing, barrier fencing shall be installed at the limits of soil disturbance adjacent to priority protection areas, as per the Zoning Ordinance.

- Four way stop control at 48th and Silver Oaks West and three-way stop control at 48th and Silver Oaks Blvd; Trumpet Lane and Silver Oaks Blvd, all contingent upon Van Buren County Road Commission approval.
- Fire Department Approval
- Legal review of development master deed
- Outside approvals necessary prior to issuance of Township building permits.
 - Road Commission
 - Drain Commission
 - Health Department

Roll Call Vote: Mitchell-yes; Osborne-yes; Cutting-yes; Ruzick-yes. Motion carries.

Motion by Mitchell, second by Osborne to recess at 6:54 pm.

Motion by Mitchell, second by Osborne to reconvene at 7:00 pm.

New Business:

A. Brownfield District: Erik Peterson EnviroLogic

Desire is to obtain a Resolution of Support from Township for a Brownfield Plan at 24401 Red Arrow Highway. Mitch Fannon is looking to ascertain layers of incentives in order to create a viable project at this location. At this point in time, a resolution has not been established, therefore, Township Board will review at June 13 meeting.

B. Resolution to Establish Salaries

Wage and Benefits committee continues to review breakdown of salaries for elected officials. End goal is to establish a breakdown that is financially relevant to elected officials who choose to work in the office and those who choose to perform statutory duties only. Current breakdown for Supervisor, Treasurer, and Clerk include statutory duties and office work week, the concern continues to be an elected official who does not choose to work within the office. Recommendation from Wage & Benefits Committee (Bob Lambert, Gary Stock, Bruce Cutting) is 4% increase for FY 17-18.

Motion by Osborne, second by Cutting to approve salary resolutions for Supervisor, Treasurer, Clerk, and Trustees with a 4% increase.

Roll Call Vote: Osborne-yes; Cutting-yes; Ruzick-yes; Mitchell-yes. Motion carries.

C. Proposal for Parking Lot Asphalt Restoration

Request for bids to restore a section of the Township parking lot. Two bids were received and opened at the meeting. Aleksich Excavating for \$2500 and Lounsbury Excavating for \$8860.

Motion by Mitchell, second by Osborne to accept bid from Aleksich Excavating for \$2500.

Roll Call Vote: Cutting-yes; Ruzick-yes; Mitchell-yes; Osborne-yes. Motion carries.

D. Antwerp Township Senior Services Program Administrator

Antwerp Township Senior Services Board created a job description and took five resumes in to review. Two were selected for interviews and an offer will be extended by the Senior Services Board at their next meeting, May 10 to Brenna Reder. Brenna will be contracted through Robert Half.

Correspondence:

- KCHHWC 1st Quarter Report
- County Commission Report, Dick Godfrey
- 2016 Annual Report Van Buren District Library
- 100th Annual Report FY ending 12/31/16 Van Buren County Road Commission

Announcements:

- Portman Nature Preserve is having a "Sneak Peak" on May 20, 10 am- 3 pm.
- Antwerp Township Annual Budget Hearing June 6, 2017 6:00 pm

Reports:

Van Buren County Commissioner Paul Schincariol

- Resolution for support for Brownfield Plan for Mitch Fannon project.
- Offer has been extended for a new County Administrator, to be named later after the offer has been accepted.
- Continue to look at the decommissioning of Palisades with a beginning date of October 2018.

Van Buren County Road Commissioner Al Svilpe

- Continue to work on potholes and general maintenance of roads with weather turning nicer.
- Antwerp project estimates have been signed and bids will be returning soon to the Road Commission.
- Reviewing Silver Oaks phase to the north.

Treasurer Bonnie Osborne

\$142,173.01 in general fund checking.

Building Activity Heather Mitchell

36 permits for April including Building, Electrical, Mechanical, and Plumbing with fees of \$8,641.00.

Sunshine Branch Library Bonnie Osborne

Summer reading programs have begun. Non-fiction book club is meeting on specific Wednesdays at 6:30 pm.

Lawton Fire Department Bruce Cutting

Selecting a contractor to install generator. Paid bills.

Mattawan Fire Department Bonnie Osborne

Scott Brooks is new assistant chief. Trevor Wortman was re-elected to the board.

Paw Paw Fire Department Dan Ruzick

Lynn Harvey will be presenting on how to fund Fire Department and the value (if any) in creating a Fire Authority versus current situation on Tuesday, June 6 at 7:30 pm.

Cemeteries Heather Mitchell

Two burials in April. Jim Evans is handling all burials including cremations.

Planning Commission Heather Mitchell

Site Condominium Plan Amendments for Powell Custom Homes. Zoning Ordinance updates regarding signs, Section 12.4. Trail way discussion. All meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals Heather Mitchell

Meeting has been scheduled for May 25. All meeting minutes are available online at www.antwerptownship.com.

Public Comment: None

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$61, 918.71.

Motion by Cutting, second by Mitchell to accept bills for payment.

Roll Call Vote: Ruzick-yes; Cutting-yes; Mitchell-yes; Osborne-yes. Motion carries.

5/9/17 minutes can't

Motion by Osborne, second by Mitchell to adjourn.
All voted in favor. Motion carries. Meeting adjourned at 8:12 pm.

Respectfully submitted by,

Heather Mitchell/Clerk