

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
TUESDAY July 8, 2014 7:00 PM
approved

Supervisor Ruzick called the Township Board meeting to order at 7:00 PM.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Heather Mitchell-Clerk, Bonnie Osborne-Treasurer, Bruce Cutting – Trustee, and Ron Derhammer-Trustee.

Also Present: 10 guests.

Motion by Osborne, second by Derhammer to approve the agenda as presented. All voted in favor. Motion carries.

Motion by Osborne, second by Cutting to approve minutes from June 10, 2014. All voted in favor. Motion carries.

Public Comment:

Action on Planning Commission Recommendations:

- A. Request by Don Larue for a site-plan to construct propane storage facility with new access off Derhammer Parkway. The property is located in section 18 with a parcel ID# 80-02-018-45-20 with tax-plate number 274-C; with no recorded address other than S. LaGrave Street, Paw Paw, MI 49079 and current zoning: LI- Light Industrial. Site-plan was previously approved on 11-5-12 on tax plate number 274-A applicant has requested to change to tax plate number# 274-C which is continuous to tax plate number 274-A.Planning Commission approved with conditions, see minutes dated July 2,2014.

Motion by Derhammer, second by Mitchell to approve site plan for construction of propane storage tank with conditions that all building permits be applied for and issued and all revisions be made on site plan prior to construction of tank including all conditions set forth by Planning Commission on July 2, 2014. All voted in favor. Motion carries.

Pending Business: None.

New Business:

A. Antwerp Township Activity Center/Library Design Project Proposals

Antwerp Township accepted two proposals to design services from Nick Barnitz and Bruce Vander Weele for the roofing replacement project on the Activity Center and modification to the women's restroom in the Sunshine Library. Proposal selected will create the bid specifications for the work that needs to be completed for both projects. Nick Barnitz submitted a bid for \$2700 for architectural and engineering services; Bruce Vander Weele submitted a bid for \$3750 to provide architectural and engineering services.

Motion by Cutting, second by Osborne to accept proposal from Nick Barnitz in the amount of \$2700. Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes. Motion carries.

B. Election Inspectors List

Election Commission met on July 8 to appoint elections inspectors and receiving board members for the August 5, 2014 primary election.

C. Resolution support certification of 56th Ave/Hamilton St

A petition is being circulated for property owners on 56th Avenue/Hamilton Street in order to certify the remainder of the road. The certification process will create an easement and will allow a 66' ROW. Currently the road is only certified as 17' x 265', certifying the remaining 135' will allow the maintenance, paving and snowplowing to continue being provided by VBCRC.

Motion by Cutting, second by Derhammer to create a resolution in support of the certification of the remaining 135' of 56th Ave/Hamilton St pending petition being signed by 51% of property owners along said street. All voted in favor. Motion carries.

D. Treasurer List financial institutions for Antwerp Township

Treasurer Osborne is requesting board approval of all FDIC insured banks and NCUA insured credit union, CDARS, ICS savings in order to keep all township funds protected through various Michigan based banks.

Motion by Cutting, second by Mitchell to approve all Michigan based FDIC banks, NCUA credit unions, CDARS and ICS savings accounts in order to protect Township funds.

E. Siegfried Crandall PC proposal for audit services

Engagement letter was mailed to the Township on behalf of Siegfried Crandall to contract the annual financial audit of Antwerp Township.

Motion by Cutting, second by Osborne to accept and authorize Supervisor Ruzick to sign the engagement letter contracting Siegfried Crandall to conduct annual financial audit.

Roll Call Vote: Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes. Motion carries.

Correspondence: Senior Services Annual Financial Report.

Announcements: None.

Reports:

Ordinance Officer Mark Hamre

A full report of all calls is available at the Township Hall.

Van Buren County Road Commission Al Svilpe

Hamilton Street project is on the agenda; bidding will open on July 16 for Meadow Oak Tr, 33rd St, and Twp Hall parking lot; project not done at CR 652/72nd Ave will be rebid through MDOT; KATS update.

Attorney Harold Schuitmaker

No report.

Treasurer Bonnie Osborne

\$125,844.18 in general fund checking.

Building Activity Heather Mitchell

48 permits for June including Building, Electrical, Mechanical and Plumbing.

Sunshine Branch Library Bonnie Osborne

Library is starting to focus on providing more senior activities; next movie night is scheduled for July 19.

Lawton Fire Department Bruce Cutting

Reviewing equipment schedule; Siegfried Crandall will perform audit.

Mattawan Fire Department Bonnie Osborne

Taking bids for resurfacing of parking lot.

Cemeteries Heather Mitchell

Three (3) burials in June.

Mattawan Quick Response Bonnie Osborne

41 calls for June.

Planning Commission Ron Derhammer

Reviewed site plan for Don LaRue. Selected option 2 (56th St/30th St/58th) from trail map for future trails within Antwerp Township, continuing to work on Parks and Rec Plan along with watershed including ways to incorporate conservation into site plan checklists and environmental overlay. Meeting minutes are available in the Township hall or online at www.antwerptownship.com.

Zoning Board of Appeals Heather Mitchell

No meeting in June.

Public Comment: Question was asked regarding fire department and filling of pools.

Recommendation from the committee on Antwerp Township, Mattawan Quick Response and Mattawan Fire Department bills in the amount of \$33,358.76.

Motion by Cutting, second by Derhammer to accept bills for payment.

Roll Call Vote: Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes. Motion carries.

Motion by Osborne, second by Mitchell to adjourn.

All voted in favor. Motion carried. Meeting adjourned at 7:25 pm.

Respectfully submitted by,

Heather Mitchell/Clerk