

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
TUESDAY, February 13, 2018
approved

Clerk Mitchell called board meeting to order at 6:33 pm.

Pledge of Allegiance

Board Members Present: Heather Mitchell-Clerk, Bonnie Osborne-Treasurer, Bruce Cutting-Trustee
Board Members Absent: Daniel J. Ruzick-Supervisor , Ron Derhammer-Trustee

Also Present: Six guests

Motion by Osborne, second by Cutting to approve agenda as presented. All voted in favor. Motion carries.

Motion by Osborne, second by Cutting to approve the January 9, 2017 Township Board Meeting Minutes as presented. All voted in favor. Motion carries

Public Comment: None

Action on Planning Commission Recommendations: None

Pending Business:

A. Wage & Benefits Committee Personnel Policy

Cleaning up the last changes and will make a presentation at the March meeting.

New Business:

A. Kalamazoo County HHW Contract

Antwerp Township contracts with the HHW center in Kalamazoo County to provide a free service to our residents to dispose of household chemical waste. As a Township resident, the center is open free of charge to dispose of various items. An amendment to the contract was presented asking for approval to continue services for the 2018 calendar year. Monies must be allocated as well. Township Board allocated \$7800 in 2017.

Motion by Cutting, second by Osborne to authorize Clerk Mitchell to sign the amendment on behalf of Antwerp Township allotting a yearly amount of \$7800 for calendar year 2018.

Roll Call Vote: Osborne-yes; Cutting-yes; Mitchell-yes. Motion carries.

B. Water Heater Bids

Two water heaters need replacement on the grounds. The first that services the bathrooms in the library and the second that services the men's bathroom in the Activity Center. Two bids were submitted:

Jim Smith the Plumber: \$1477

MCM: \$2115

Motion by Osborne, second by Cutting to accept bid by Jim Smith the Plumber in the amount of \$1477.

Roll Call Vote: Cutting-yes; Mitchell-yes; Osborne-yes. Motion carries.

C. Antwerp Township Access Road Bids

Sealed bids were accepted for the project through January 31st. Wightman & Associates sorted the bids and provided a bid comparison sheet with a recommendation of Krohn Excavating.

Five bids were submitted:

- Krohn Excavating: \$57,487.50
- Southwest Transport Company: \$66,533.10
- Peters Construction: \$69,173.84
- Aleksich Excavating: \$66,406.00
- Lounsbury Excavating: \$73,901.32

Motion by Cutting, second by Osborne to accept Krohn Excavating bid in the amount of \$57,487.50.
Roll Call Vote: Osborne-yes; Cutting-yes; Mitchell-yes. Motion carries.

D. Mechanical Inspector Appointment

Current building inspector, Bill Henderson, will be retiring April 1. Kevin Cardiff, current back up inspector, will take over. However, since Kevin is also the mechanical inspector, we need to replace the position of mechanical inspector. We received two letters of interest from Rocky Sherburn and Walter DeVisser. Both candidates have experience.

Motion by Cutting, second by Osborne to appoint Rocky Sherburn as mechanical inspector. All voted in favor. Motion carries.

E. Almena Township Building Inspection Services Update

Antwerp Township presented an informal agreement to Almena Township Board to create an interlocal agreement for Building, Mechanical, and Electrical Building Inspection services. The Almena Township Board will be meeting Wednesday, February 14 to make a decision.

F. Speakers - West end of Activity Center

Overhead speakers have been installed throughout the center and east end of the Activity Center. With the growing Senior Services program, it has become apparent that speakers in the west end of the center will be beneficial. Ken Hagen provided a quote of \$1157 for labor and materials which include eight (8) speakers.

Motion by Osborne, second by Cutting to accept bid from Ken Hagen in the amount of \$1157.
Roll Call Vote: Cutting-yes; Osborne-yes; Mitchell-yes. Motion carries.

Correspondence: Van Buren County Board of Commissioners Update; KCHHWC 4th Quarter Update

Announcements: None

Reports:

State Representative Beth Griffin

Representative Griffin was present to give a legislative update. Starting a new budget cycle; working on a broadband bill to provide broadband to rural areas; looking at different grant sources for Veterans services. Rep. Griffin commented on progress of new auto insurance reform being presented as a new bill has been introduced which would take us back to a tort system.

Van Buren County Road Commission Al Svilpe

No report.

Van Buren County Sheriff Todd Skinner

Reviewed 63 calls for January for Antwerp Township.

Treasurer Bonnie Osborne

\$190,667.60 in general fund checking. Taxes are due on February 28.

Building Activity Heather Mitchell

36 permits for January including Building, Electrical, Mechanical, and Plumbing with fees of \$8,909.

Sunshine Branch Library Bonnie Osborne

Dan Hutchins introduced himself as the new director. Detailed future plans to bring back the library as an educational institution. Kay McAdam will be leaving the Antwerp Sunshine Library Branch to head Adult Education at the Webster Library in Decatur. We wish Kay the best for her future.

Lawton Fire Department Bruce Cutting

Special meeting held on January 18 to accept bid for new truck. Received discount by paying in cash. Cost was \$600,000.

Mattawan Fire Department Bonnie Osborne

New jeep has been insured; department approved a raise for Shannon.

Mattawan Quick Response Bonnie Osborne

No report.

Cemeteries Heather Mitchell

Zero burials in January.

Planning Commission Ron Derhammer

Reviewed ordinance text amendments. County Planning Commission will review and amendments will have final approval at April Township Board meeting. Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals Heather Mitchell

No meeting in January. Meeting minutes are available online at www.antwerptownship.com.

Public Comment:

None.

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$158,277.15.

Motion by Cutting, second by Osborne to accept bills for payment.

Roll Call Vote: Osborne-yes; Cutting-yes; Mitchell-yes. Motion carries.

Motion by Osborne, second by Mitchell to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 7:20 pm.

Respectfully submitted by,

Heather Mitchell/Clerk