

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
TUESDAY, NOVEMBER 13th, 2018

Clerk Reyna called the public hearing to order at 6:30 pm.

- Ackley Lake Special Assessment District- \$207.41 per year

Public Hearing closed at 6:33 pm

Clerk Reyna called the board meeting to order at 6:34 pm

Pledge of Allegiance

Board Members Present: Bonnie Osborne-Treasurer, Chantel Reyna-Clerk, Bruce Cutting- Trustee, Gary Stock-Trustee

Board Members Absent: Daniel J. Ruzick- Supervisor

Also Present: Six guests

Motion by Cutting, second by Osborne to approve agenda with addition of J. Appoint to VBDL and K. Attorney update regarding AEP. All voted in favor. Motion carries.

Motion by Reyna, second by Osborne to appoint Gary Stock as Chair for the remainder of the board meeting. All voted in favor. Motion carries.

Public Comment:

- Al Svilpe- *Van Buren County Road Commission*
 1. VBCRC had 16 requests for service such as debris, mowing, signs, limbs or stumps. Six of those are still unresolved.
 2. There was a new transportation partnership booklet passed out at the annual Township meeting.
 3. There will be two new trucks joining the fleet.
 4. VBCRC plans to have all county roads plowed within a 24-hour period.
 5. There is a snow removal budget of \$1,000,000.00.
- Kris Adams- *Resident*
 1. There are approximately 8-12 downed limbs on 22nd Ave. She states that she has contacted Kalamazoo County regarding getting them cleaned up but has not had any success. She questioned whether Van Buren County would do anything about it. Al informed her that if they are on the Kalamazoo County side of the road that Van Buren would not have jurisdiction over them. Al suggested that she call in to Van Buren County and ask that they come out and look as to if there was anything the County could do.
- Deputy Skinner- *VBC Sheriff*
 1. Deputy Skinner briefly went over his report for the month of October.
 2. There are a few blight issues that he is still dealing with throughout the Township.

Motion by Osborne, second by Cutting to approve the October 9th, 2018 Township Board Regular Meeting Minutes as presented. All voted in favor. Motion carries.

Action on Planning Commission Recommendations:

None

Pending Business:

None

New Business:

A. Ackley Lake Special Assessment District

Special Assessment would be in the amount of \$207.41 per year beginning in 2019 and ending in 2024. This is a \$1.01 increase from the previous assessment. Motion by Cutting, second by Osborne to approve special assessment. Roll call vote: Cutting-yes, Reyna-yes, Stock-yes, Osborne-yes. All voted in favor. Motion carries.

B. Antwerp Township federal poverty guidelines for 2019

Resolution 18-1113 was presented by Clerk Reyna. The resolution detailed Antwerp Township's policy and guidelines for the assessor/supervisor and Board of Review to follow for the 2019 tax year.

Motion by Cutting, second by Osborne to approve. Roll Call Vote: Cutting-yes; Stock-yes; Osborne-yes; Reyna-yes. All voted in favor. Motion carries.

C. Snowplow and Salting renewal contract

Ray Owsiany submitted a bid for snow removal in the parking lot for \$100 per occurrence. He will charge an additional \$25 for the six doorways up to five inches of snow. Anything above five inches will be \$35. He will also plow the new access road for \$25. All work will be done by 7:00 am and every two inches after that. Motion by Osborne, second by Cutting to approve Ray Owsiany's bid for snow removal. Roll call vote. Osborne-yes; Reyna-yes; Cutting-yes; Stock-yes. All voted in favor. Motion carries.

D. Shelving Proposal for Activity Center

Supervisor Ruzick requested bids from a few different local contractors for shelving units in the election room that is in the Activity Center. Hall Builders was the only contractor that submitted a bid. Their bid includes material and labor for a total of \$1800. Motion by Cutting, second by Reyna to approve Hall Builders bid for shelving. Roll call vote. Stock-yes; Cutting-yes; Reyna-yes; Osborne-yes. All voted in favor. Motion carries.

E. Paw Paw Quick Response Team renewal

Supervisor Ruzick received a letter from the Paw Paw QR to renew our contract at the rate of \$1500 for the 2018-2019 year. Motion by Cutting, second by Osborne to renew contract. Roll call vote. Reyna-yes; Osborne-yes; Cutting-yes; Stock-yes. All voted in favor. Motion carries.

F. Proposal for Zoning Ordinance violation change to misdemeanor

There was discussion about changing an ordinance violation to a misdemeanor to avoid dragging out violations and tying up Township funds. Motion by Cutting, second by Reyna to hire Bauckham Sparks to rewrite the ordinance so that an ordinance violation will be a misdemeanor. Roll call vote. Stock-yes; Cutting-yes; Reyna-yes; Osborne-yes. All voted in favor. Motion carries.

G. 29731 Dennis Sweet Dr. Lawton proposal to remove septic and abandon well required by VBC Health Department

Aleksich Excavating was previously awarded the bid to demolish the house and remove all debris from the property. Aleksich submitted a bid for and additional \$1300 to remove the septic and abandon the well per VBC Health Department requirements. It seems that since Aleksich Excavating was already awarded the demo, that they finish the job with the well and septic. Motion by Osborne, second by Reyna to approve the bid from Aleksich Excavating for \$1300. Roll call vote. Osborne-yes; Reyna-yes; Cutting-yes; Stock-yes. All voted in favor. Motion carries.

H. Proposal for legal description and survey for 62nd Ave and M-40

Supervisor Ruzick has received two bids to conduct a survey and get a legal description for a parcel of property owned by the Township. Bids were from Stephenson Land Surveying in the amount of \$2450. This quote includes

a boundary line survey. The second bid was from Southwest Survey & Engineering. That bid also included a boundary line survey for a total of \$1375 or less. Motion by Osborne, second by Cutting to have Southwest Survey conduct the survey. All voted in favor. Motion carries.

I. Adoption of text amendments from last month due to publication error

Text amendments were approved at the October 9th, 2018 board meeting but were not published in a timely manner. The board would need to readopt the amendments so that they can be republished, and all dates coincide. Motion by Reyna, second by Osborne to readopt the amendments from last months meeting. All voted in favor. Motion carries.

J. Appointment to VBDL Board

Supervisor Ruzick received a letter from the VBDL director recommending the reappointment of Bruce Cutting to the board. Motion by Osborne, second by Reyna to appoint Bruce Cutting to the VBDL board. All voted in favor. Motion carries.

K. Update from Trustee Stock on AEP lines

Gary spoke with an attorney specializing in ordinance and enforcement. The attorney stated that it is up to the land owner to enforce any easements that are pertaining to their property. She also stated that there was expansive language in the easement and didn't think that the Township or property owner could fight them putting lines up across the property. Kris had a few more questions and Gary will go arrange another meeting to get some additional answers.

Correspondence:

- KCHHW- 3rd quarter newsletter shows that Antwerp Township contributed 1.36% to the total billing of \$33,143.13 in disposal costs.
- Year end financial statements from Siegfried Crandall. Trustee Cutting has a few questions and will address them with Steve Bryer.
- VBCRC speed study of C.R 364. Study concluded that of 465 vehicles, 85% was driving 54.62 mph. The current speed limit is 55 mph.
- VBC Board of Commissioners October report
 1. In 2017 residents deposited 1,422 pounds of unused prescription drugs. As of August 2018, there has been 1,638 pounds deposited.
 2. Commissioners approved request for drain assessments in the amount of \$449,198.96.
 3. Van Buren/Cass Health Department submitted their proposal for jail health services with totals \$288,014. This is an increase of \$44,642 from last year. Commissioners approved request.
 4. Due to the "dead" communication areas throughout the court house, the Sheriff's Department requested a radio system upgrade at a cost of \$13,620. This should increase the safety for the public and Deputies while prisoners are being moved about in the Courthouse. Commissioners also approved \$45,625 for purchase of a transport van for the Department. A drone for use by the Department was approved at a cost of \$25,773.13. In order to pay for these items, the projected replacement of the Courthouse elevator was delayed for another year.

Announcements:

- None

Reports:

Attorney
None.

Treasurer Bonnie Osborne
\$183,111.17 in the general fund

Building Activity Chantel Reyna

Antwerp: 51 permits for October including Building, Electrical, Mechanical, and Plumbing with fees of \$8787.00
Almena: 24 permits for October including Building, Electrical and Mechanical with fees of \$5074.90.

Sunshine Branch Library Bonnie Osborne

The library hosted 29 programs in October with 425 attendees. November 24th, 2018 Mr. & Mrs. Claus will be at the library.

Lawton Fire Department Bruce Cutting

Short meeting, paid bills. Considering upgrading air packs.

Paw Paw Fire Department Dan Ruzick

Mattawan Fire Department Bonnie Osborne

Meeting is scheduled for November 14, 2018. Nothing to report.

Mattawan Quick Response Bonnie Osborne

Talks of merging with fire department

Cemeteries Chantel Reyna

Two burials in October.

Planning Commission Gary Stock

Discussion on layout for cemetery. Speakers regarding medical marijuana giving insight to laws and operation. Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals Gary Stock

No meeting in September. Meeting minutes are available online at www.antwerptownship.com.

Public Comment:

- None.

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$39,384.18.

Motion by Cutting, second by Stock to accept bills for payment.

Roll Call Vote: Osborne-yes; Cutting-yes; Reyna-yes; Stock-yes. All voted in favor. Motion carries.

Motion by Osborne, second by Reyna to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 8:25pm.

Respectfully submitted by,

Chantel Reyna