

MINUTES FROM THE  
REGULAR ANTWERP TOWNSHIP BOARD MEETING  
TUESDAY, September 12, 2017 6:00 PM  
Approved

Supervisor Ruzick called Public Hearing to order at 6:00 pm.

- Mattawan Fire Department: 1.4 mills for an estimated \$310,744.78 for 2017 tax year
- Mattawan Quick Response: .1325 mills for an estimated \$29,952.01 for 2017 tax year
- Paw Paw Fire Department: 1.4 mills for an estimated \$60,404.17 for 2017 tax year
- Lawton Fire Department: 1.4 mills for an estimated \$118,847.96 for 2017 tax year

Public Hearing closed at 6:26 pm.

Supervisor Ruzick called board meeting to order at 6:40 pm.

Pledge of Allegiance

Board Members Present: Daniel J Ruzick-Supervisor, Bonnie Osborne-Treasurer, Heather Mitchell-Clerk, Bruce Cutting - Trustee, Ron Derhammer - Trustee.

Also Present: Two guests

Motion by Osborne, second by Derhammer to approve agenda as presented. All voted in favor. Motion carries.

Motion by Cutting, second by Osborne to approve the August 8, 2017 Township Board Meeting Minutes with one correction. All voted in favor. Motion carries

**Public Comment:** None

**Action on Planning Commission Recommendations:**

**A. Amendment to Zoning Ordinance, Section 12.4 Signs. County and Township Planning Commissions recommend approval of revisions.**

As a result of the 2015 U.S. Supreme Court decision of Reed v. the Town of Gilbert, we have stripped the sign section of content-based regulation. Further, temporary sign distinctions have been deleted as they depend entirely on the communicative content of the sign. These signs are proposed to be grouped as "temporary yard signs." Several additional minor changes and clarifications are also proposed.

The Township Planning Commission held a public hearing on August 2. There were no public comments or questions. The Antwerp Township and Van Buren County Planning Commissions recommend approval.

Motion by Derhammer, second by Osborne to approve the revisions to the sign ordinances as proposed by the Planning Commission.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes. Motion carries.

**New Business:**

**A. Zoning Board of Appeals Appointment**

Joe Stimac resigned from the ZBA and the vacancy has been advertised in the local newspaper for a few circulations. Daniel Seibert expressed interest and filled out an application.

Motion by Osborne, second by Derhammer to appoint Daniel Seibert to the Zoning Board of Appeals for a term ending in 2018.

Roll Call Vote: Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes. Motion carries.

**B. Mattawan Fire Special Assessment**

Public Hearing held at 6:00 pm. Assessment is for 1.4000 mills for the 2017 tax year for an estimated \$310,745 in tax revenue. The assessment will be levied on real property only.

Motion by Derhammer, second by Osborne to approve 1.4000 mills for the Mattawan Fire Specials Assessment.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes. Motion carries.

**C. Lawton Fire Special Assessment**

Public Hearing held at 6:25 pm. Assessment is for 1.4000 mills for the 2017 tax year for an estimated \$118,848 in tax revenue. The assessment will be levied on real property only.

Motion by Cutting, second by Mitchell to approve 1.4000 mills for the Lawton Fire Special Assessment.

Roll Call Vote: Derhammer-yes; Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes. Motion carries.

**D. Paw Paw Fire Special Assessment**

Public Hearing held at 6:20 pm. Assessment is for 1.4000 mills for the 2017 tax year for an estimated \$60,405 in tax revenue. The assessment will be levied on real property only.

Motion by Cutting, second by Osborne to approve 1.4000 mills for the Paw Paw Fire Special Assessment.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes. Motion carries.

**E. Quick Response Special Assessment**

Public Hearing held at 6:10 pm. Assessment is for .1325 mills for the 2017 tax year for an estimated \$29,952 in tax revenue. The assessment will be levied on real property only.

Motion by Mitchell, second by Derhammer to approve .1325 mills for the Quick Response Special Assessment.

Roll Call Vote: Osborne-yes; Mitchell-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes. Motion carries.

**F. Activity Center Painting Bid**

As a result of minor damage from events held in the Activity Center, it is necessary to repaint sections of certain inside walls. Bids were solicited from various painting contractors and only one bid was received; CP Quality Painting & Design. With only one bid and concern over the amount, Trustee Derhammer mentioned that he has a reputable contractor who might be able to submit as well. Scope of work will be explained without mention of current amount of bid submitted.

Clerk Mitchell asked for the item to be tabled until the October meeting to wait for one more bid.

**G. Kalamazoo County Hazardous Waste Funding Allocation**

Antwerp Township contracts with the Kalamazoo County Hazardous Waste Center. At this time, Antwerp Township has run out of funds for the year. Additional funds are needed in order for the service to be provided through end of calendar year. An additional \$3800 is projected to cover those costs.

General discussion on similar services being provided within Van Buren County with conservation district millage that was passed last year. Supervisor Ruzick will be in contact with AJ Brucks to see what is being forecasted for those types of services, until then we will remain in contract with the Kalamazoo facility.

Motion by Cutting, second by Mitchell to approve the allocation of \$3800 in order to continue participation in the 2017 Household Hazardous Waste program.

Roll Call Vote: Cutting-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes; Osborne-yes. Motion carries.

**H. Activity Center Camera Quote**

Continued review of security throughout office building and Activity Center. Bids were solicited for security cameras to be placed in and around the Activity Center. Ken Hagen submitted a bid for \$1750.00 for all equipment, installation and labor. Ken also was awarded the bid for the security camera work in the office building.

Motion by Derhammer, second by Cutting to accept bid of \$1750 from Ken Hagen.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes. Motion carries.

**I. Office Part Time Position**

Robert Half has been providing a part time person to work in the office. Jesse Marriot, who was currently working in the office, left in June. Robert Half can provide another person to fill the part time hours as needed. The office staff is asking that the position be reviewed in another 90 days and move from part time to full time if person supplied by Robert Half works well.

Motion by Derhammer, second by Mitchell to continue staffing part time office help through Robert Half and to reassess work situation in 90 days.

Roll Call Vote: Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes. Motion carries.

**Correspondence:** None

**Announcements:** None

**Reports:**

*Van Buren County Commissioner Paul Schincariol*

- County Budget 2017-2018 adopted
- Kinexus reappointed as economic development team for two years
- MSU extension office agreement renewed
- Working with Allegan County on joint defense attorneys
- Hiring F/T HR person and P/T Veterans Liaison
- Continuing to review best use of courthouse space
- SBA federal loans available to small AG business (800-659-2955)
- Lawton DDA Big T fundraiser on Tuesday, September 19

*Van Buren County Sheriff's Office Mark Hamre*

Deputy Hamre reviewed current blight in Antwerp Township and calls dispatched for August.

*Van Buren County Road Commission Al Svilpe*

Long Grove subdivision's retention pond will be cleaned out soon. Bid was awarded to Aleksich Excavating. Still reviewing plans for Silver Oaks Phase II

*Treasurer Bonnie Osborne*

\$271,886.63 in general fund checking.

*Antwerp Township Senior Services Bonnie Osborne*

Hit 100 people for a weekly luncheon on August 30. Chinn Chinn catered the meal and offered it to Antwerp Township for free. A big thank you to John and Shelly!

*Building Activity Heather Mitchell*

44 permits for August including Building, Electrical, Mechanical, and Plumbing with fees of \$16,049.00.

*Sunshine Branch Library Bonnie Osborne*

Multiple programs going on: Story Time, Wiggle Time, Early Readers, Computer Classes, Tinker Tuesdays, Creation Stations. Saturday, September 16 will be interviews for the new library director.

*Lawton Fire Department Bruce Cutting*

Paid bills. Jennifer Robertson has tendered her resignation, she will be missed.

*Mattawan Fire Department Bonnie Osborne*

Paid bills.

*Mattawan Quick Response Bonnie Osborne*

EPIC Training.

*Cemeteries* Heather Mitchell  
One burial in August.

*Planning Commission* Ron Derhammer  
Public Hearing and recommended approval for rezoning of property from R-2 to GC at 25590 East Red Arrow Hwy. General discussion on parks and Recreation Update and General Zoning Ordinance updates. Meeting minutes are available online at [www.antwerptownship.com](http://www.antwerptownship.com).

*Zoning Board of Appeals* Heather Mitchell  
Meeting will be scheduled soon to approve July meeting minutes. Appointed new member tonight, Daniel Seibert. Meeting minutes are available online at [www.antwerptownship.com](http://www.antwerptownship.com).

**Public Comment:** None

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$94,240.29.

Motion by Derhammer, second by Cutting to accept bills for payment.

Roll Call Vote: Derhammer-yes; Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes. Motion carries.

Motion by Osborne, second by Mitchell to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 8:13 pm.

Respectfully submitted by,

Heather Mitchell/Clerk