

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
TUESDAY, April 11, 2017 6:30 PM
approved

Supervisor Ruzick called the Township Board meeting to order at 6:30 PM.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Heather Mitchell-Clerk, Ron Derhammer - Trustee.

Board Members Absent: Bruce Cutting - Trustee

Also Present: 14 guests

Public Hearing was called to order at 6:32 pm in order to establish a Commercial Rehabilitation District for property located at 24401 Red Arrow Hwy., Mattawan.

Mitch Fannon offered comments on desire to see district established so investments can be made in this property in ~~demoing~~ demolishing existing building and creating a new commercial building. Investment in property will clean up an area for the Township that has sat vacant for several years.

Public Hearing was closed at 6:37 pm with no additional comments being made.

Motion by Osborne, second by Derhammer to approve agenda as mailed. All voted in favor. Motion carries.

Honorable ~~Judy~~ Judge Kathleen Brickley was present and gave a "State of the Courts."

Miss Mattawan Court was present to offer thanks for the local community for support and gave an explanation of the empowering program for young ladies.

Public Comment: None

Motion by Osborne, second by Derhammer to approve the March 14, 2017 as mailed. All voted in favor. Motion carries.

Action on Planning Commission Recommendations:

A. Site Plan Review: Ade Adewoye & Harpal Singh/Cask & Keg Service Station addition located at 24182 Red Arrow Hwy., Mattawan. Parcel# 80-02-002-010-00.

Planning Commission recommended approval with eight conditions as noted in memo from Willams & Works dated 4-6-17. Ade Adewoye was present to answer questions. Mr. Adewoye informed the Township Board that four of the recommendations have been met with a revised site plan submitted to David Jirousek on April 10. Four of the recommendations will still need to be met specifically: Township Board shall approve the landscaping modification; 12 foot one-way drive aisle shall be demonstrated around the entire canopy structure; a 24 foot two-way drive aisle between the southwestern two parking spaces and the southwest building corner sidewalk area shall be demonstrated; approvals shall be secured from MDEQ, Fire Department, Van Buren County Road Commission, and Drain Commission (if applicable).

Motion by Derhammer to approve the site plan for parcel 80-02-002-010-00 Cask & Keg Service Station addition with modification to front yard landscaping as noted in revised site plan and contingent on last three recommendations being met. All voted in favor. Motion carries.

B. Special Use and Site Plan Review: Southwest Michigan Land Conservancy

Southwest Michigan Land Conservancy has submitted plans to create a 20 car parking lot at the Portman Preserve to create public access. Planning Commission recommended approval with twelve conditions as noted by planner in a memo dated 4-6-17. Peter TerLouw from the Conservancy was present to answer questions. David Jirousek emailed an additional memo dated 4-11-17 which stated all conditions of approval had been worked out between the conservancy and Mr. Portman. Mr. Portman was present to verify that as well. Mr. Portman did speak to his concern with busses pulling out of the proposed parking lot and the sight distance in that area.

Motion by Mitchell, second by Derhammer to approve special land use and site plan as all conditions of approval set forth by the Planning Commission had been met.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Derhammer-yes. Motion carries.

New Business:

A. VBCRC Road Projects 2017-2018

Estimates were provided for road projects for the following fiscal year. Estimates are being signed as early as possible to secure better prices on materials and labor.

1. 64th Ave from 22nd St to CR 652 (\$93,658.50)
2. 30th St from Red Arrow Hwy north to Township line, approx. 6375 ft. (\$116,170)
3. Drape Rd. from CR 657 to 63rd Ave (\$59,865)

Motion by Derhammer, second by Mitchell to authorize Supervisor Ruzick to sign project sheets for Van Buren County Road Commission on listed projects.

Roll Call Vote: Mitchell-yes; Osborne-yes; Derhammer-yes; Ruzick-yes. Motion carries.

B. Antwerp Township Tree Removal

Antwerp Sunshine Library branch of the VBDL has secured a permit and purchased a new digital sign. The sign will be placed the east parcel owned by the Township. Bids were requested to remove a dead tree in order to place the sign. VanNiman Tree Service LLC was the only bidder at \$1300. Clerk Mitchell asked if removal would be paid out of library funds, as it's been removed in order to place a sign for the library. Supervisor Ruzick confirmed that funds would come from library.

Motion by Derhammer, second by Osborne to accept bid of \$1300 from VanNiman to remove tree.

Roll Call Vote: Osborne-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes. Motion carries.

C. Commercial Rehabilitation District

Zach Morris, Kinexus, approached the Township last month asking for consideration to come before the board for a Commercial Rehabilitation District to be established at 24401 Red Arrow Highway. PA 210 of 2005 encourages the rehabilitation of commercial property by abating the property taxes generated from new investment for a period of up to 10 years. Before a Commercial Rehabilitation Exemption Certificate can be granted, the Township by resolution must establish a Commercial Rehabilitation District. The investor for the property wishes to tear down the current blighted building and build a new facility.

Motion by Mitchell, second by Osborne to adopt Resolution 2017-0411 establishing a Commercial Rehabilitation District located at 24401 Red Arrow Highway.

Roll Call Vote: Ruzick-yes; Derhammer-yes; Mitchell-yes; Osborne-yes. Motion carries, Resolution declared adopted as of 4-11-17.

D. Cemetery Ground Maintenance - Jim Evans

Jim Evans is requesting an increase of \$50 for opening of graves for full burials. Cost would increase to \$300. Jim also holds a separate contract for delivering top dirt, distributing dirt on graves after openings, and removing extra dirt; and removing brush once a year. Bid is based on 10 yards of top dirt, if more is needed, additional charges would apply. Jim is asking for \$750/year for contract and will keep same price for the following two years.

Motion by Osborne, second by Derhammer to approve increase in grave opening charges and to approve ground maintenance contract of \$750 per year through 2019.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Derhammer-yes. Motion carries.

E. Activity Center Floor Waxing Proposal

Bids were received for stripping and resealing the floor in the Activity Center. Bid includes all supplies and equipment to complete the job.

1. Too Clean Inc: \$1930 with an option for a fall cleaning at \$310, totaling \$2240
2. G Shine: \$3400

Supervisor Ruzick contacted Too Clean inquiring on costs for a weekly maintenance service. Cost would be \$120 per week. Further research will be made on weekly maintenance costs.

Motion by Derhammer, second by Mitchell to accept bid from Too Clean Inc in the amount of \$2240 which includes a fall cleaning.

Roll Call Vote: Mitchell-yes; Osborne-yes; Derhammer-yes; Ruzick-yes. Motion carries.

Correspondence: Letter from VBDL, Ryan Wieber, thanking Township Board for investment in maintenance of library facility; Van Buren County Commission memo

Announcements: Senior & Veteran Expo will be May 8, 2017

Reports:

Van Buren County Road Commissioner Al Svilpe

Once road project sheets are signed asking for submittal to Jill at the Road Commission. Traffic light at CR 652 and Red Arrow Highway needs to be fixed, awaiting estimates to have that completed. Supervisor Ruzick asked that the Township be informed when there is an issue with a light so we can answer concerns of residents.

Ordinance Officer Marcus Hamre

Reviewed blight report and calls within Antwerp Township.

Treasurer Bonnie Osborne

\$145,737.56 in general fund checking.

Building Activity Heather Mitchell

21 permits for March including Building, Electrical, Mechanical, and Plumbing with fees of \$8,148.00.

Sunshine Branch Library Bonnie Osborne

Several programs are in full swing, library is very busy. Upgrades to lighting and ceiling have been finished.

Lawton Fire Department Bruce Cutting

No report.

Mattawan Fire Department Bonnie Osborne

Elections of officers will be held next month.

Cemeteries Heather Mitchell

One burial in March.

Planning Commission Ron Derhammer

Cask & Keg; Portman Preserve. Meeting minutes are available online at www.antwerptownship.com.

4/11/17 minutes can't

Zoning Board of Appeals Heather Mitchell

Meeting has been scheduled for May 25. Meeting minutes are available online at www.antwerptownship.com.

Public Comment: None

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$142,995.75.

Motion by Derhammer, second by Mitchell to accept bills for payment.

Roll Call Vote: Derhammer-yes; Ruzick-yes; Mitchell-yes; Osborne-yes. Motion carries.

Motion by Osborne, second by Mitchell to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 8:04 pm.

Respectfully submitted by,

Heather Mitchell/Clerk