

MINUTES FROM THE  
REGULAR ANTWERP TOWNSHIP BOARD MEETING  
TUESDAY July 12, 2016 7:00 PM  
approved

Supervisor Ruzick called the Township Board meeting to order at 7:00 PM.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Heather Mitchell-Clerk, Bruce Cutting – Trustee, Ron Derhammer-Trustee.

Also Present: Eleven guests

Motion by Cutting, second by Osborne to approve agenda with additions C through F. All voted in favor. Motion carries.

Public Comment: None

Motion by Cutting, second by Derhammer to approve June 14, 2016 minutes as presented. All voted in favor. Motion carries.

**Action on Planning Commission Recommendations:**

**A. Zoning Map Amendment**

Request by Sydney Longjohn to amend zoning map to change designation of parcels 80-02-002-032-01 and 80-02-002-038-00 from R-1 (Rural Residential) to GC (General Commercial). Antwerp Township Planning Commission and Van Buren County Planning recommend approval as outlined in memo from Dave Jirousek.

Motion by Derhammer, second by Cutting to amend zoning from R-1 to GC for parcel 80-02-002-032-01 and for parcel 80-02-002-038-00 to remain as R-1.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes. Motion carries.

**B. Site Plan Review: Eric Kausrud**

West Point Auto Sales Building Expansion. Planning Commission recommends approval.

Motion by Derhammer, second by Osborne to approve site plan approval as submitted and recommended by Planning Commission.

Roll Call Vote: Mitchell-yes; Osborne-yes; Cutting-yes; Ruzick-yes; Derhammer-yes. Motion carries.

**New Business:**

**A. Financial Institutions**

Approval to use all institutions in southwest Michigan; all being FDIC insured, NCUA insured, CDARS & ICS.

Setting an over and under amount for tax payments at \$3.

Motion by Cutting, second by Derhammer to approve all institutions which meet listed criteria and create a \$3 over/under for tax payments for the 2016-2017 tax year.

**B. Charter Township**

Various situations have lent to exploring what the conversion process is for transitioning to a charter township. Discussion on looking at break point where we need to become serious in discussions in making that transition, whether it's now or within the next several years.

Will ask Jim Straub to look into the avenues and what the effects would be on all boards not just the Township Board. Process is information seeking only. Board feels it would be prudent to have an idea of what numbers we should be looking at for budget and population if a need arises to transition.

**C. Clarence Branch property bids**

Township Board received two bids for demolition of improvements at 31609 62<sup>nd</sup> Ave. Powell Custom Homes: \$8800 and Aleksich Excavating: \$6500. Contractor will be paid and Township will be reimbursed through addition of cost on winter tax bill.

Motion by Derhammer, second by Cutting to approve bid by Aleksich Excavating for \$6500.

Roll Call Vote: Cutting-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes; Osborne-yes. Motion carries.

**D. Door Replacement for Activity Center**

Activity Center has been painted and throughout the process, some of the doors need to be replaced along with hinges. Township Board received one bid from Wagner Door for \$1800.

Motion by Cutting, second by Osborne to approved bid from Wagner Door for \$1800.

Roll Call Vote: Derhammer-yes; Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes. Motion carries.

**E. Midwest Franchise Agreement**

Midwest Energy Cooperative provided the board with a copy of the latest franchise agreement. Township is required to pass a franchise ordinance.

Motion by Derhammer, second by Osborne to approve franchise resolution for Midwest Energy Cooperative.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes. Motion carries.

**F. VBCRC Sand Pines Circle**

VBCRC provided another project estimate for Sand Pines Circle.

Motion by Cutting, second by Osborne to approve San Pines Circle road project.

Roll Call Vote: Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes. Motion carries.

**Correspondence:** None

**Announcements:** July 20<sup>th</sup> is the annual Senior Appreciation Picnic at noon

**Reports:**

*Ordinance Officer* Mark Hamre

Reviewed current blight issues in Township and call log for previous month.

*Treasurer* Bonnie Osborne

\$208,020.80 in general fund checking.

*Building Activity* Heather Mitchell

30 permits for June including Building, Electrical, Mechanical, and Plumbing with fees of \$5,219.

*Sunshine Branch Library* Bonnie Osborne

363 kids signed up for summer reading program; August 7 is Growlers game; July 16 is Zumba; July 17 is GeekFest.

*Lawton Fire Department* Bruce Cutting

Accepted audit report.

*Mattawan Fire Department* Bonnie Osborne

Training with house fire; tornado sirens have been installed – transformers were donated from electric companies.

*Cemeteries* Heather Mitchell  
Two (2) burials in June.

*Mattawan Quick Response* Bonnie Osborne  
Taking bids on chassis; first responder class starting in fall.

*Planning Commission* Ron Derhammer  
Meeting with MDOT; Kausrud site plan. Meeting minutes are available online at [www.antwerptownship.com](http://www.antwerptownship.com).

*Zoning Board of Appeals* Heather Mitchell  
No meeting in June. Meeting minutes are available online at [www.antwerptownship.com](http://www.antwerptownship.com).

**Public Comment:** None

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$401,199.14.

Motion by Cutting, second by Derhammer to accept bills for payment.

Roll Call Vote: Ruzick-yes; Derhammer-yes; Mitchell-yes; Osborne-yes; Cutting-yes. Motion carries.

Motion by Osborne, second by Derhammer to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 7:41 pm.

Respectfully submitted by,  
Heather Mitchell/Clerk