

MINUTES FROM THE  
REGULAR ANTWERP TOWNSHIP BOARD MEETING  
TUESDAY September 8, 2015 7:00 PM  
approved

Public Hearings opened at 6:30 pm.

6:30 pm – Mattawan Quick Response District .1450 mills to collect \$27,000.20 per annum.

6:35 pm – Lawton Fire District 1.400 mills to collect \$115,230 per annum.

6:40 pm – Paw Paw Fire Department 1.400 mills to collect \$55,770 per annum.

6:50 pm – Mattawan Fire Department 1.400 mills to collect \$260,811 per annum.

Public Hearings closed at 7:00 pm.

Supervisor Ruzick called the Township Board meeting to order at 7:00 PM.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Heather Mitchell-Clerk, Bruce Cutting – Trustee, Ron Derhammer-Trustee.

Also Present: Four guests.

Motion by Osborne, second by Cutting to approve agenda as presented. All voted in favor. Motion carries.

Public Comment: None

Motion by Osborne, second by Cutting to approve August 11, 2015 minutes as mailed. All voted in favor. Motion carries.

**Action on Planning Commission Recommendations:** None.

**New Business:**

**A. Request by Toni Green for Activity Center**

Toni Green and Glenna Kane submitted a request to use the Activity Center on Sunday, September 13, 2015 for a spaghetti fundraiser dinner for David Beeke. Although, Mr. Beeke is not an Antwerp Township resident, this is an opportunity for a community to come together and support someone in the “greater” community.

Motion by Derhammer, second by Cutting to reduce security deposit to \$125 (refundable once event is over) and to waive the \$800 rental fee. All voted in favor.

**B. Mattawan Fire Special Assessment**

Public Hearing was held for comments at 6:50 pm to review the 1.4000 mills projected to create revenue of \$260,811.78 per annum. Mattawan Fire District services sections 1-4, 9-13, 15-16, 22-26, and 36 in Antwerp Township.

Motion by Osborne, second by Mitchell to approve special assessment of 1.4000 mills for Mattawan Fire District for 2015 tax year. All voted in favor. Motion carries.

**C. Lawton Fire Special Assessment**

Public Hearing was held for comments at 6:35 pm to review the 1.4000 mills projected to create revenue of \$115,230.09 per annum. Lawton Fire District services sections 19-21 and 27-35 in Antwerp Township.

Motion by Cutting, second by Derhammer to approve special assessment of 1.4000 mills for Lawton Fire District for 2015 tax year. All voted in favor. Motion carries.

**D. Paw Paw Fire Assessment**

Public Hearing was held for comments at 6:40 pm to review the 1.4000 mills projected to create revenue of \$55,770.91 per annum. Paw Paw Fire District services sections 5-8 and 17-18 in Antwerp Township.

Motion by Derhammer, second by Osborne to approve special assessment of 1.4000 mills for Paw Paw Fire District for 2015 tax year. All voted in favor. Motion carries.

**E. Quick Response Fire Assessment**

Public Hearing was held for comments at 6:30 pm to review the .1450 mills projected to create revenue of \$27,000.20 per annum. Mattawan Quick Response services sections 1-4, 9-16, and 22-26, and 36 within Antwerp Township.

Motion by Osborne, second by Cutting to approve special assessment of .1450 mills for Mattawan Quick Response for 2015 tax year. All voted in favor. Motion carries.

**F. Activity Center Electrical Bids**

Bids were received from Kerwin Electric and Windemuller to circuits, receptacles, and recessed can lights for projection TV. Board reviewed both bids (Kerwin @\$1610 and Windemuller @\$3900). Discussion on similarities.

Motion by Osborne, second by Derhammer to accept bid from Kerwin Electric for \$1610 including labor and installation of all electric for projection tv system.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes. Motion carries.

**G. Activity Center Painting Bids**

Board received one bid for painting of the outside of the Activity Center from Quality painting Services for \$7950. Bid includes power washing, priming, and two coats of exterior paint for the 6,000 sq. ft. building. Discussion among board on start date and completion with concerns over not starting a phase of painting and not being able to finish within same season. Accepted bid will detail language of understanding not to begin phase of painting without being able to complete within short time period.

Motion by Derhammer, second by Cutting to accept bid of \$7950 from Troy Holmes of Quality Painting Services.

Roll Call Vote: Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes. Motion carries.

**Correspondence:** None

**Announcements:** None

**Reports:**

*Ordinance Officer* Mark Hamre

Sheriff's department is currently installing new software; therefore no stats are available for August at this time. Reviewed current blight issues in Township.

*Van Buren County Road Commission* Al Svilpe

Crescent Estates is complete with curbs at entrance and asphalt. Money is now available for Red Arrow Hwy project and is scheduled to start in 2016 as soon as roads are clear from winter.

*Van Buren District Library* Ryan Weiber

Director Weiber gave brief presentation on library millage for Nov 3 election. Ballot question will be for .200 mills which will expire in 2024. Millage request is a result of loss of operating income and VBDL is looking to restore as many services as possible which have been cut in the last few years. The comparison of surrounding library millages shows even with increase, VBDL is much lower.

*Treasurer Bonnie Osborne*

\$192,638.76 in general fund checking. Summer taxes are due September 14.

*Building Activity Heather Mitchell*

19 permits for August including Building, Electrical, Mechanical, and Plumbing with fees of \$4,894.00.

*Sunshine Branch Library Bonnie Osborne*

VBDL will be seeking a .2 millage on the Nov 3 ballot. The millage is due to funding loss, headlee rollbacks, and will have a 10 year limit. September will see the start of StoryTime. September 17-19 is the annual library book sale. October 10 is Zombie Fest.

*Lawton Fire Department Bruce Cutting*

Todd Hackenberg was named as a trustee and Joe Mayne is the chairperson. Reviewing a workman's compensation issue.

*Mattawan Fire Department Bonnie Osborne*

Approved three (3) new policies.

*Cemeteries Heather Mitchell*

Five (5) burials in August.

*Mattawan Quick Response Bonnie Osborne*

Participating in class for medical first responders, currently have 10 participants, another two are needed. Will seek from other departments to fill class.

*Planning Commission Heather Mitchell*

Tarchala gave regional trail update. Looking at definition of front yard setback on corner lots and how it's applied. Meeting minutes are available online at [www.antwerptownship.com](http://www.antwerptownship.com).

*Zoning Board of Appeals Heather Mitchell*

Asking Planning Commission to review definition of "structure" and to redefine front setbacks on corner lots for primary and secondary frontages. Meeting minutes are available online at [www.antwerptownship.com](http://www.antwerptownship.com).

**Public Comment:**

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$56,803.51.

Motion by Derhammer, second by Cutting to accept bills for payment.

Roll Call Vote: Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes. Motion carries.

Motion by Osborne, second by Mitchell to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 7:57 pm.

Respectfully submitted by,

Heather Mitchell/Clerk