# ANTWERP TOWNSHIP
# LAND DIVISION APPLICATION

See the Antwerp Township Land Division and Subdivision Ordinance for additional information

Application is for (check only one):

☐ Land Division (splitting and creating new lots)
☐ Combination (combining contiguous lots)
☐ Boundary Line Adjustment (transferring land from one lot to an adjoining lot, and no new lots are created)

**PARENT OR RECEIVING PARCEL INFORMATION**

Parcel ID No. 80 – 02 – _____ – _____ – _____

Parcel Address:

**Owner Name:** _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ E-mail: _____

AFFIDAVIT: I agree the statements made within this application are true, and if found not to be true this application and any approval will be void. I agree to comply with the conditions and regulations required for this land division, combination or boundary line adjustment. I agree to give permission for officials of Antwerp Township, Van Buren County and the State of Michigan to enter the property where this land division, combination or boundary line adjustment is proposed for purposes of inspection to verify that the information on the application is correct, at a time mutually agreed upon. Finally, I understand this is only a land division, combination or boundary line adjustment, which conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (Act 288 of 1967, as amended) and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Approval of this application does not guarantee compliance with the Township Zoning Ordinance, guarantee issuance of a building permit or any other requirement. If this application is approved, I understand zoning, local ordinances and State Acts change from time to time, and if changed the land division, combination or boundary line adjustment made here must comply with the new requirements (apply for approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Van Buren County Register of Deeds or the resulting land division, combination or boundary line adjustment is built upon before the changes to laws are made.

**Signature of Owner:** _____ **Date:** _____

**ADDITIONAL INCLUDED PARCELS:** Attach additional sheets if necessary. All owners must sign.

**PARCEL 1** Address _____ Parcel ID No.

_____ 80 – 02 – _____ – _____ – _____

Parcel 1 Owner's Name _____

Address: _____

Phone Number: _____ E-mail: _____

I certify that I approve of the land division, combination or boundary line adjustment depicted on the attached survey.

**Signature of Owner:** _____ **Date:** _____

**PARCEL 2** Address _____ Parcel ID No.

_____ 80 – 02 – _____ – _____ – _____

Parcel 2 Owner's Name _____

Address: _____

Phone Number: _____ E-mail: _____

I certify that I approve of the land division, combination or boundary line adjustment depicted on the attached survey.

**Signature of Owner:** _____ **Date:** _____


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## PROPERTY INFORMATION

Acreage of parent parcel: _____ Number of parcels after approval: _____

Intended use of property if approved: _____

**Access**: All resulting parcels will be accessed from (check all that apply): ☐ Existing public road

☐ Proposed public road* ☐ Existing private road/driveway ☐ Proposed private road/driveway*

*New roads (public roads, private roads or shared driveways) will require further review; see the Land Division Ordinance

Zoning of all properties included in this application: _____

Are future divisions being transferred from the parent parcel to another parcel? ☐ Yes ☐ No

If yes, Parcel ID No. of parcel(s) to receive future divisions:** _____

** See §109(2) of the State Land Division Act. The deed must include both statements as required in §109(3) and §109(4) of the Act.

Is any portion of any property subject to this application located within a flood plain? ☐ Yes ☐ No

See maps at the Township Hall to determine flood plain limits; additional requirements may apply.

## REQUIRED ATTACHMENTS

1. Fee:

| | |
|---|---|
| Land Divisions | $75 per parcel created, including the parent parcel if this is its first division |
| Combinations | $50 per parcel prior to combination |
| Boundary Line Adjustment | $50 |

2. Evidence of fee ownership for all parcels involved in this application (deed, title insurance, etc.)

3. Evidence that all due and payable taxes or special assessments have been paid; see the Township Treasurer

4. The Township Assessor may require a deed stating the number of divisions conveyed, if any, to the grantee and submission of a form as required by the State Tax Commission; contact the Assessor prior to submitting your application.

5. Survey An iron-set survey shall be completed by a Michigan licensed surveyor***
See Section 3.3, B.3.g of the Land Division and Subdivision Ordinance for survey requirements.

*** For a very limited number of simple lot combinations and boundary line adjustments, the Zoning Administrator can waive the iron set survey requirement; see Section 3.3, B.3.h of the Land Division and Subdivision Ordinance. In this case, a drawing to scale, using the Van Buren County Geographic Information System, Antwerp Township Property Tax Card data or other reliable source may be acceptable, provided that all necessary information can be depicted. The waiver MUST be requested prior to submitting a complete application; call the Township Hall for more information.

IF APPROVED, approval shall be valid for one year for marketing purposes. Approval is void after one year if divisions are not transferred or validly recorded. After Township approval, documents must be recorded with the Van Buren County Registrar of Deeds showing all new parcels created, including the remainder of the parent parcel, if applicable. Property addresses are issued by the Van Buren County Planning and Land Management Department.

### TO BE COMPLETED BY TOWNSHIP

Date application and fee received and accepted: _____ Staff Initials: _____

Township Assessor Review: Splits allowed by statute: _____ Assessor Initials and Date: _____

Township Treasurer: Taxes Paid? ? ☐ Yes ☐ No Treasurer Initials and Date: _____

Zoning Administrator Review: ☐ APPROVED. Conditions, if any: _____

☐ DENIED. Reasons for denial: _____

**Zoning Administrator Signature:** **Date:**